## FLICKERS FISCAL SPONSORSHIP PROGRAM

## **ONLINE DONATION INSTRUCTIONS**

Flickers accepts donations via PayPal through our website, <u>www.RIFilmFest.org.</u> To see examples of projects featured on our site go directly to our donations page at: <u>http://film-festival.org/fiscal\_sponsorship\_donate.php</u>

In order to set up online donations for your fiscally sponsored film, please provide the following information:

- Title of your film
- Name(s) of Director(s)
- Name(s) of Producer(s)
- One paragraph synopsis of your film less than 150 words total.
- A jpg photo 72 dpi and resolution 120x150 (portrait) or 150x120 (landscape).
- A link to your website optional
- Email address for any contact about your posting this will not be posted and is for our records only

Include all of the required information *in the body of an email* and *attach* the photo. Send the email, with the subject line **Online Donations Information – Your Film Title**, to: adams@film-festival.org.

Once your film is posted and ready to accept donations you will be provided with a link that will bring donors directly to your film's description on our site. If you would like to accept donations via your own website *you must use the link we provide*. You may not link directly to PayPal from your website. Using a direct link to PayPal could result in your donations being applied incorrectly or returned to the donor and will result in removal of your film from our website. *All donations must be made via Flickers' website*.

We are able to provide this online service with the help of PayPal. It is important to remember that in addition to Flickers' 5% fee, PayPal takes a fee of 2.9% + \$0.30 per donation. Your donors will have the option at check out to request a receipt for tax purposes.